

St Edmund Campion Parents' Association

Annual General Meeting

26th September 2019, 7.30pm

Present: Louise Rendu (chair), Vicky Squire (vice chair), Frances Coldham (treasurer), Helen Hamilton (social secretary), Anita Blake (headteacher), Gurdeep Singh Virdee

Apologies: Christina Sharkey, Kristina Teng

1. Minutes from the AGM held on 27th September 2018 - approved
2. Matters arising from the minutes - none
3. Chair's Report

The 2018-2019 academic year for our Parents' Association was full of social events, fundraising successes, plenty of parent involvement and some significant donations to our school community.

The Autumn term started with our new Parents' coffee morning, and continued with our very successful International Evening, children's disco and a very successful Frost Fair.

The playground redevelopment commenced at school and the Parents' Association agreed and confirmed the donation of £10,000 towards the playground costs.

In addition, a donation of £700 from the profits of the Frost Fair was made to charities chosen by individual year groups.

As we continued into the Spring term, we were delighted with the success again of the Chocolate bingo and Easter raffle events. However, we needed to cancel our Quiz night due to a lack of ticket sales. This event was rescheduled to a June date in the Poppy & Pint venue and was well attended at this time.

Finally, summer events including the disco, quiz and Summer Fair finished off the term on a high note.

Notwithstanding, the big events, there are many administration tasks and responsibilities that the committee endeavour to oversee including for example calender and leaver's hoodie organisation and ordering, online bank account reviewing, licensing for events etc.

Some of our parent helpers have now left the school and some have their final child in Year 6, so we must be aware of the need to engage with new parents and continue.

Finally, the Parents' Association were happy to commit to a donation of £5000 to the purchase of new i-pads for the children. Further information will be sent out to parents when tenders have been finalised and supplier chosen.

The proceeds from the social and fundraising events go directly back to our school community, both large and small donations, always agreed at our Parents' Association meetings.

We must always thank our parents and school community for their continued support and wonderful generosity and we look forward to the coming year.

4. Treasurer's Report

		2018/19	2017/18 comparative
Opening position at 7 Sep 2018		11,223.99	3,825.24
Autumn Term Events	coffee morning and AGM	(11.63)	(15.24)
	International evening	14.01	110.69
	October Disco	505.94	401.87
	Frost Fair	1,617.86	1,567.32
Spring Term Events	January disco	522.26	442.82
	Calendars	351.80	229.00
	quiz night	(21.00)	n/a
	easter raffle	870.10	770.05
	chocolate bingo	169.23	224.75
Summer Term Events	Donation to school	(10,000.00)	-
	Donation from PwC foundation	250.00	-
	parentkind	(117.00)	(117.00)
	May disco	338.13	328.91
	quiz night	300.25	-
	summer fete	3,812.49	4,063.82
	charity donations (Frost fair)	(700.00)	(700.00)
	year 6 hoodies	0.05	96.85
	interest	0.12	69.60
	year 6 leavers disco	(98.74)	(91.32)
Expenses already paid towards future events	c/f drinks, cutlery etc from int'l ev	(110.03)	(29.38)
	c/f costs from Jan disco	(63.94)	
other	movie nights	-	(89.89)
	sports day	-	135.90
Overall position at July 2019		8,853.89	11,223.99
<i>per cash book</i>		8,853.89	11,223.99

FC reported that are unable to apply for online banking due to our constitution needing two signatories. We allowed online payments for the quiz but it was hard to keep up with who had paid as we had to visit the branch to get a statement. It would work ok for events with less of a time deadline eg year 6 hoodies.

There are other platforms that allow online payments and ticketing but these generally incur charges - FC to look into these options.

HH to be added as a signatory on the cheque book.

5. Election of Officers and Trustees of the Committee

Chair Louise Rendu nominated by VS, seconded by HH

Secretary vacant

Treasurer Frances Coldham nominated by LR, seconded by VS

Other Committee Members

Social Secretary Helen Hamilton nominated by LR, seconded by VS

Vice Chair vacant

VS is stepping down as Vice Chair but will continue as a trustee and will support the committee over the next year.

AOB

Oct 4th will be family quiz - AB to check that Foundation parents have received a paper invitation in case Parentmail not set up yet.

We will sell sweets, hot dogs, crisps and drinks.

Frost Fair 29th November - same format but we will look into recruiting a Father Christmas and run a grotto.