



St Edmund Campion Catholic Primary A Voluntary Academy

Tewkesbury Close, West Bridgford, Nottingham, NG2 5NH
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WEBSITE: <http://stedmundcampion.com>

7th October 2026

Dear Parent/Carer,

PARENT GOVERNOR ELECTION

I am writing to invite you to stand for election as a parent governor at St Edmund Campion Catholic Primary School, or to nominate another parent to do so. We are allowed to appoint two parent governors on our Local Governing Body (LGB), and we currently have one vacancy. The term of office is four years.

Each LGB across the 36 schools in the Our Lady of Lourdes Catholic Multi Academy Trust operates as a committee of the Trust Board. In practice, our focus is on understanding how the school is led and managed locally by reviewing school data, speaking with staff and pupils, and conducting governor visits during the school day.

The LGB are the 'eyes and ears' of the Trust Board and have delegated responsibilities relating to strategy, oversight of Catholic Life and monitoring school improvement, whilst still remembering that the headteacher is responsible for the day to day running of the school.

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to contribute to our governing team. Typically, we each arrange to carry out one daytime visit per term and also hold one LGB committee meeting per half term, (usually on a Wednesday between 6pm and 8pm).

We warmly encourage nominations for parents from all backgrounds, including non-Catholic families, as diverse perspectives enrich our team. Speaking from experience, it's a wonderfully rewarding way to support our children and school. Training is available for all governors and there is an expectation that those new to being a governor attend induction training, as well as having a commitment to attend other training as necessary.

HOW TO APPLY

Candidates must be a parent (or hold parental responsibility) of a registered pupil at the school at the time of appointment.

If you would like to stand for election, please complete a nomination form and return it to the school no later than **17th October 2026**. Nomination forms can be obtained from the school reception or downloaded from the school website, (under the "Our School" item on the navigation bar, www.stedmundcampion.com/our-school/become-a-governor). Please include a brief personal statement to support your nomination (maximum 250 words). Self-nominations are welcome; if you are nominating another parent, please ensure you have their consent first.

If we receive more nominations than available vacancies, an election will take place by secret ballot.





Please note that certain statutory criteria apply. Individuals are ineligible to become a parent governor if they:

- Are employed (permanently or temporarily) at the school or within Our Lady of Lourdes CMAT.
- Are related to a person employed in a senior leadership position at the school (Headteacher or Deputy), an existing governor, or a member of the clergy connected to the school.

Further statutory disqualifications apply if a candidate:

- Is subject to bankruptcy restrictions orders, insolvency orders, or director disqualification orders.
- Has been removed from office as a charity trustee on grounds of misconduct or mismanagement.
- Is barred or disqualified from working with children or vulnerable groups, or included on the Secretary of State's list of persons unsuitable to work with children or young people, or is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State;
- Has received a prison sentence (without the option of a fine) of:
 - 3 months or more in the past 5 years;
 - 2 years or more in the past 20 years;
 - 5 years or more at any time.
- Has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- Refuses a request by the clerk to apply for a Disclosure and Barring Service (DBS) check.

If you have any queries or would like to find out more about the role, please feel free to contact me at mmurphy@st-edmundcampion.notts.sch.uk.

Yours faithfully,

Martin Murphy
LGB Chair and Returning Officer
St Edmund Campion School